

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: DOSTRPAGASA  
 Region: 8-Tuguegarao  
 Address: Capitol Hills, Tuguegarao City,  
Cagayan

Agency Code/AJACS: Q34  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																											
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 ml	bottle	0	150	0	150	7,177.50	0	0	0	0	0.00	150	0	0	150	7,177.50	0	0	0	0	0.00	300	47.85	14,355.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	30	0	30	9,916.50	0	0	0	0	0.00	30	0	0	30	9,916.50	0	0	0	0	0.00	60	330.55	19,833.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00	
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00	
5	60121514-ER-P01	ERASER, plastic/ rubber	piece	0	50	0	50	223.50	0	0	0	0	0.00	50	0	0	50	223.50	0	0	0	0	0.00	100	4.47	447.00	
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	60	0	60	1,332.00	0	0	0	0	0.00	60	0	0	60	1,332.00	0	0	0	0	0.00	120	22.20	2,664.00	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	80	0	80	1,332.00	0	0	0	0	0.00	80	0	0	80	1,332.00	0	0	0	0	0.00	120	22.20	2,664.00	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
10	45121517-OD-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00	
11	45111609-PR-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00	
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	100	0	100	2,049.00	0	0	0	0	0.00	100	0	0	100	2,049.00	0	0	0	0	0.00	200	20.49	4,098.00	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	100	0	100	1,834.00	0	0	0	0	0.00	100	0	0	100	1,834.00	0	0	0	0	0.00	200	18.34	3,668.00	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	40	0	40	3,948.00	0	0	0	0	0.00	40	0	0	40	3,948.00	0	0	0	0	0.00	80	96.20	7,696.00	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	50	0	50	4,082.00	0	0	0	0	0.00	50	0	0	50	4,082.00	0	0	0	0	0.00	100	81.64	8,164.00	
16	47131804-BR-S01	BROOM, Soft (Walls Tampo)	piece	0	30	0	30	4,087.20	0	0	0	0	0.00	30	0	0	30	4,087.20	0	0	0	0	0.00	60	136.24	8,174.40	
17	47131604-BR-T01	BROOM, Stick (Walls Ting-ting)	piece	0	30	0	30	683.40	0	0	0	0	0.00	30	0	0	30	683.40	0	0	0	0	0.00	60	22.78	1,366.80	
18	47131825-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	40	0	40	1,664.00	0	0	0	0	0.00	40	0	0	40	1,664.00	0	0	0	0	0.00	80	41.60	3,328.00	
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	30	0	30	717.60	0	0	0	0	0.00	30	0	0	30	717.60	0	0	0	0	0.00	60	23.92	1,435.20	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 Aug 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
20 47131811-DE-802	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00		
21 47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	40	0	40	2,163.20	0	0	0	0	0.00	30	0	0	30	1,622.40	0	0	0	0	0.00	70	54.08	3,785.60		
22 47131803-OS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	60	0	60	8,393.40	0	0	0	0	0.00	60	0	0	60	8,393.40	0	0	0	0	0.00	120	139.09	16,786.80		
23 47131601-OU-P01	DUST PAN, rigid non-breakable plastic	piece	0	40	0	40	1,105.60	0	0	0	0	0.00	40	0	0	40	1,105.60	0	0	0	0	0.00	80	27.64	2,211.20		
24 47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	2	0	2	819.52	0	0	0	0	0.00	2	0	0	2	619.52	0	0	0	0	0.00	4	309.76	1,239.84		
25 47131800-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	0	40	0	40	4,804.80	0	0	0	0	0.00	40	0	0	40	4,804.80	0	0	0	0	0.00	80	120.12	9,609.60		
26 72101612-H6-L01	LIQUID HAND SOAP, 500ml	bottle	0	75	0	75	3,221.25	0	0	0	0	0.00	75	0	0	75	3,221.25	0	0	0	0	0.00	150	42.95	6,442.50		
27 47131804-PP-801	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00		
28 47131613-PP-H02	MOP HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.00	0.00		
29 47131619-PP-801	MOP HEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00		
30 47131501-8G-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	35	0	35	1,859.90	0	0	0	0	0.00	35	0	0	35	1,859.90	0	0	0	0	0.00	70	53.14	3,719.80		
31 47131602-SC-H01	SCOURING PAD, 5 pieces per pack	pack	0	25	0	25	1,448.25	0	0	0	0	0.00	25	0	0	25	1,448.25	0	0	0	0	0.00	50	57.93	2,896.50		
32 47131701-TB-P04	TRASH BAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	30	0	30	4,321.20	0	0	0	0	0.00	30	0	0	30	4,321.20	0	0	0	0	0.00	60	144.04	8,642.40		
33 47131702-WB-P01	WASTEBASKET, rigid plastic	piece	0	30	0	30	957.30	0	0	0	0	0.00	30	0	0	30	957.30	0	0	0	0	0.00	60	31.91	1,914.60		
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
34 12171703-SI-P01	INK, for stamp pad, 50ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91	0.00		
<b>CONSUMER ELECTRONICS</b>																											
35 52161505-0V-801	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00		
<b>FACE MASK</b>																											
36 42131713-SH-H06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	60	0	60	4,650.00	0	0	0	0	0.00	60	0	0	60	4,650.00	0	0	0	0	0.00	120	77.50	9,300.00		
<b>FILMS</b>																											
37 13111203-AC-P01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00		
38 13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00		
39 13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.54	0.00		
<b>FIRE FIGHTING EQUIPMENT</b>																											
40 46191601-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00		
41 46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	4	0	4	22,493.00	0	0	0	0	0.00	3	0	0	3	16,839.75	0	0	0	0	0.00	7	5,613.25	29,292.75		
<b>FLAG OR ACCESSORIES</b>																											
42 55121505-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.94	0.00		
<b>FURNITURE AND FURNISHINGS</b>																											
43 56101504-CH-801	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00		
44 56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00		
45 56101519-TB-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
46 56101519-TB-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47 40101604-EF-G01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00		
48 40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
49 40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.56	0.00		
50 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00		
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51 43211507-09K001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00		
52 43211507-09K002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00		
53 43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,792.40	0.00		
54 43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,889.00	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 20 Jan 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
55 43211503-LA-P002 LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,600.00	0.00
56 43211708-MO-C01 MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.75	0.00
57 43212102-PR-D02 PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58 43212102-PR-D01 PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,199.92	0.00
59 43212105-PR-L01 PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																								
60 39101628-LB-L01 LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
61 39101628-LT-L01 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																								
62 31201610-GL-301 GLUE, all-purpose, 200 grams	jar	0	25	0	25	1,768.00	0	0	0	0	0.00	25	0	0	25	1,768.00	0	0	0	0	0.00	50	70.72	3,536.00
63 31151004-SW-H01 STAPLE WIRE, heavy duty (boxer type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64 31151004-SW-S01 STAPLE WIRE, standard	box	0	30	0	30	475.20	0	0	0	0	0.00	30	0	0	30	475.20	0	0	0	0	0.00	40	23.76	950.40
65 31201502-TA-E01 TAPE, electrical	roll	0	50	0	50	972.50	0	0	0	0	0.00	50	0	0	50	972.50	0	0	0	0	0.00	100	19.45	1,945.00
66 31201503-TA-H01 TAPE, masking, 24mm	roll	0	30	0	30	1,856.40	0	0	0	0	0.00	30	0	0	30	1,856.40	0	0	0	0	0.00	60	61.80	3,712.00
67 31201503-TA-H02 TAPE, masking, 48 mm	roll	0	30	0	30	3,634.80	0	0	0	0	0.00	30	0	0	30	3,634.80	0	0	0	0	0.00	60	121.16	7,269.60
68 31201517-TA-P01 TAPE, packaging, 48 mm	roll	0	30	0	30	670.80	0	0	0	0	0.00	30	0	0	30	670.80	0	0	0	0	0.00	60	22.36	1,341.50
69 31201512-TA-T01 TAPE, transparent, 24mm	roll	0	30	0	30	235.40	0	0	0	0	0.00	30	0	0	30	335.40	0	0	0	0	0.00	60	11.18	670.80
70 31201512-TA-T02 TAPE, transparent, 48 mm	roll	0	30	0	30	677.10	0	0	0	0	0.00	30	0	0	30	677.10	0	0	0	0	0.00	60	22.57	1,354.20
71 31151007-TW-P01 TWINE, plastic	roll	0	40	0	40	2,664.80	0	0	0	0	0.00	40	0	0	40	2,664.80	0	0	0	0	0.00	80	66.62	5,329.60
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																								
72 41111604-RU-P02 RULER, plastic, 450 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.64	0.00
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																								
73 44121612-BL-H01 BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.82	0.00
74 44101602-PB-H01 BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,534.72	0.00
75 44101807-CA-C01 CALCULATOR, Compact	unit	0	5	0	5	1,331.20	0	0	0	0	0.00	3	0	0	3	798.72	0	0	0	0	0.00	8	266.24	2,129.92
76 44121710-CH-W01 CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.97	0.00
77 44122105-BF-C01 CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.72	0.00
78 44122105-BF-C02 CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.75	0.00
79 44122105-BF-C03 CLIP, backfold, 32mm	box	0	25	0	25	639.00	0	0	0	0	0.00	25	0	0	25	639.00	0	0	0	0	0.00	30	25.56	1,278.00
80 44122105-BF-C04 CLIP, backfold, 50mm	box	0	20	0	20	1,120.80	0	0	0	0	0.00	10	0	0	10	560.40	0	0	0	0	0.00	30	56.04	1,681.20
81 44121801-CT-B02 CORRECTION TAPE, 11 meters	piece	0	60	0	60	691.80	0	0	0	0	0.00	66	0	0	66	691.80	0	0	0	0	0.00	120	11.53	1,383.60
82 44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.43	0.00
83 44111515-OP-B01 DATA FILE BOX	piece	0	20	0	20	1,544.00	0	0	0	0	0.00	20	0	0	20	1,544.00	0	0	0	0	0.00	40	77.20	3,088.00
84 44122011-OF-P01 DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.64	0.00
85 44103202-OS-H01 DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86 44121506-EH-D01 ENVELOPE, Documentary, A4, 500 pieces per box	box	0	2	0	2	1,528.80	0	0	0	0	0.00	2	0	0	2	1,528.80	0	0	0	0	0.00	4	764.40	3,057.60
87 44121506-EH-D02 ENVELOPE, Documentary, legal, 500 pieces per box	box	0	3	0	3	2,962.16	0	0	0	0	0.00	2	0	0	2	1,961.44	0	0	0	0	0.00	5	980.72	4,903.60
88 44121506-EH-J01 ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	738.40	0.00
89 44121506-EH-J02 ENVELOPE, Expanding, Plastic	piece	0	50	0	50	1,524.50	0	0	0	0	0.00	50	0	0	50	1,524.50	0	0	0	0	0.00	100	30.49	3,049.00
90 44121506-EH-A02 ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	432.52	0.00
91 44121504-EH-W02 ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.80	0.00
92 44111912-ER-B01 ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.41	0.00
93 44101714-FX-H01 FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94 44122118-FA-P01 FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	10	0	10	852.00	0	0	0	0	0.00	10	0	0	10	852.00	0	0	0	0	0.00	20	85.20	1,704.00	
96	4412018-FT-001	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
97	44122018-FT-002	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	5	0	5	1,445.80	0	0	0	0	0.00	5	0	0	5	1,445.80	0	0	0	0	0.00	10	289.12	2,891.20	
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	5	0	5	1,666.30	0	0	0	0	0.00	5	0	0	5	1,666.30	0	0	0	0	0.00	10	333.26	3,332.60	
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	6	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
106	44111515-MF-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.90	0.00	
107	44121216-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	20	0	20	733.20	0	0	0	0	0.00	20	0	0	20	733.20	0	0	0	0	0.00	40	36.66	1,466.40	
108	44121208-MP-B01	MARKER, Permanent, Black	piece	0	50	0	50	373.50	0	0	0	0	0.00	40	0	0	40	298.80	0	0	0	0	0.00	90	7.47	672.30	
109	44121208-MP-B02	MARKER, Permanent, Blue	piece	0	50	0	50	373.50	0	0	0	0	0.00	40	0	0	40	298.80	0	0	0	0	0.00	90	7.47	672.30	
110	44121208-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00	
111	44121208-MW-B01	MARKER, Whiteboard, Black	piece	0	50	0	50	482.50	0	0	0	0	0.00	40	0	0	40	386.00	0	0	0	0	0.00	90	9.65	868.50	
112	44121208-MW-B02	MARKER, Whiteboard, Blue	piece	0	50	0	50	482.50	0	0	0	0	0.00	40	0	0	40	386.00	0	0	0	0	0.00	90	9.65	868.50	
113	44121208-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00	
114	44122104-PC-G01	PAPER CLIP, virily/plastic coated, 23mm	box	0	25	0	25	220.50	0	0	0	0	0.00	25	0	0	25	220.50	0	0	0	0	0.00	50	8.82	441.00	
115	44122104-PC-J02	PAPER CLIP, virily/plastic coated, Jumbo, 50mm	box	0	20	0	20	275.60	0	0	0	0	0.00	20	0	0	20	275.60	0	0	0	0	0.00	40	13.78	551.20	
116	44101601-FT-H01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
117	44121206-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.79	0.00	
118	44121619-PS-H01	PENCIL SHARPENER, manual, single cutter head	piece	0	5	0	5	1,064.35	0	0	0	0	0.00	5	0	0	5	1,064.35	0	0	0	0	0.00	10	212.87	2,128.70	
119	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	0	5	0	5	794.00	0	0	0	0	0.00	5	0	0	5	794.00	0	0	0	0	0.00	10	150.80	1,508.00	
120	44122017-8B-F10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
121	44122101-RU-B01	RUBBER BAND No. 16, 350g	box	0	1	0	1	135.20	0	0	0	0	0.00	1	0	0	1	135.20	0	0	0	0	0.00	2	135.20	270.40	
122	44121005-9P-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00	
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.37	0.00	
124	44121615-ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	5	0	5	139.35	0	0	0	0	0.00	5	0	0	5	139.35	0	0	0	0	0.00	10	27.87	278.70	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	5	0	5	364.00	0	0	0	0	0.00	5	0	0	5	364.00	0	0	0	0	0.00	10	72.80	728.00	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
128	14111525-GA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-GL-C01	LOGS/LEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111514-HP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.00	0.00	
137	14111514-HP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
138 14111514-HP-503	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00		
139 14111514-NB-501	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00		
140 14111507-PP-H01	PAPER, MULTICOPIY A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.65	0.00		
141 14111507-PP-H02	PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.18	0.00		
142 14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00		
143 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00		
144 14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.05	0	21.53	0.00		
145 14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00		
146 14111521-RE-B01	RECORD BOOK, 300 PAGES	book	0	25	0	25	1,560.00	0	0	0	0	0.00	25	0	0	25	1,560.00	0	0	0	0	0.00	50	62.40	3,120.00		
147 14111521-RE-B02	RECORD BOOK, 500 PAGES	book	0	25	0	25	2,600.00	0	0	0	0	0.00	25	0	0	25	2,600.00	0	0	0	0	0.00	50	104.00	5,200.00		
148 14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00		
149 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00		
150 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	50	0	50	4,316.00	0	0	0	0	0.00	50	0	0	50	4,316.00	0	0	0	0	0.00	150	86.32	8,632.00		
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
151 52131626-HS-501	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85	0.00		
<b>PESTICIDES OR PEST REPELLENTS</b>																											
152 10191529-DH-A01	INSECTICIDE, 600ml	can	0	50	0	50	6,968.00	0	0	0	0	0.00	50	0	0	50	6,968.00	0	0	0	0	0.00	100	139.36	13,936.00		
<b>PRINTED PUBLICATIONS</b>																											
153 95101524-BA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00		
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1 44103105-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00		
2 44103105-BR-804	INK CARTRIDGE, BROTHER LC675, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00		
3 44103105-BR-805	INK CARTRIDGE, BROTHER LC674WBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00		
4 44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00		
5 44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	5	0	5	5,891.60	0	0	0	0	0.00	5	0	0	5	5,891.60	0	0	0	0	0.00	10	1,178.32	11,783.20		
6 44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00		
7 44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	5	0	5	4,461.00	0	0	0	0	0.00	5	0	0	5	4,461.00	0	0	0	0	0.00	10	892.32	8,923.20		
8 44103105-EP-B17	INK CARTRIDGE, EPSON C13T064100 (T6641), Black	cart	0	15	0	15	3,744.00	0	0	0	0	0.00	15	0	0	15	3,744.00	0	0	0	0	0.00	30	249.60	7,488.00		
9 44103105-EP-C17	INK CARTRIDGE, EPSON C13T064200 (T6642), Cyan	cart	0	15	0	15	3,744.00	0	0	0	0	0.00	15	0	0	15	3,744.00	0	0	0	0	0.00	30	249.60	7,488.00		
10 44103105-EP-M17	INK CARTRIDGE, EPSON C13T064300 (T6643), Magenta	cart	0	15	0	15	3,744.00	0	0	0	0	0.00	15	0	0	15	3,744.00	0	0	0	0	0.00	30	249.60	7,488.00		
11 44103105-EP-Y17	INK CARTRIDGE, EPSON C13T064400 (T6644), Yellow	cart	0	15	0	15	3,744.00	0	0	0	0	0.00	15	0	0	15	3,744.00	0	0	0	0	0.00	30	249.60	7,488.00		
12 44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00		
13 44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00		
14 44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00		
15 44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00		
16 44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00		
17 44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00		
18 44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00		
19 44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00		
20 44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00		
21 44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00		
22 44103105-HP-B17	INK CARTRIDGE, HP C9404A (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00		
23 44103105-HP-T17	INK CARTRIDGE, HP C9405A (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00		
24 44103105-HP-B35	INK CARTRIDGE, HP C887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in \$ of Jan-2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	44103105+P-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00
26	44103105+H-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00
27	44103105+H-H40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00
28	44103105+H-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00
29	44103105+H-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	5	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105+P-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	865.28	0.00
31	44103105+P-T20	INK CARTRIDGE, HP CH562VA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105+P-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	925.00	0.00
33	44103105+P-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00
34	44103105+P-M49	INK CARTRIDGE, HP CH567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00
35	44103105+P-Y49	INK CARTRIDGE, HP CH568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00
36	44103105+H-B43	INK CARTRIDGE, HP CM954AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105+H-C43	INK CARTRIDGE, HP CM955AA (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105+H-M43	INK CARTRIDGE, HP CM956AA (HP950XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105+H-Y43	INK CARTRIDGE, HP CM957AA (HP950XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105+P-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	10	0	10	4,191.20	0	0	0	0	0.00	10	0	0	10	4,191.20	0	0	0.00	20	419.12	5,382.40
41	44103105+P-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	10	0	10	4,191.20	0	0	0	0	0.00	10	0	0	10	4,191.20	0	0	0.00	20	419.12	8,382.40
42	44103105+P-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	10	0	10	4,045.60	0	0	0	0	0.00	10	0	0	10	4,045.60	0	0	0.00	20	404.56	8,091.20
43	44103105+P-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	10	0	10	4,045.60	0	0	0	0	0.00	10	0	0	10	4,045.60	0	0	0.00	20	404.56	8,091.20
44	44103105+P-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	312.00	0.00
45	44103105+P-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00
46	44103105+P-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00
47	44103105+P-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00
48	44103105+P-T43	INK CARTRIDGE, HP F9V26AA (HP680), Tri-color	cart	0	3	0	3	1,272.96	0	0	0	0	0.00	3	0	0	3	1,272.96	0	0	0.00	6	424.32	2,545.92
49	44103105+P-B43	INK CARTRIDGE, HP F9V27AA (HP680), Black	cart	0	3	0	3	1,272.96	0	0	0	0	0.00	3	0	0	3	1,272.96	0	0	0.00	6	424.32	2,545.92
50	44103105+P-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	962.80	0.00
51	44103105+P-M30	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	962.80	0.00
52	44103105+P-Y30	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	962.80	0.00
53	44103105+P-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105+H-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105+H-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105+H-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105+H-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105+P-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00
59	44103105+P-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00
60	44103105+P-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00
61	44103105+P-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-805	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-813	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-807	RIBBON CARTRIDGE, EPSON C135015531 (S015006)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	818.48	0.00
65	44103109-DR-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-DR-803	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-DR-804	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-DR-805	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,685.28	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in of 28 July 2023)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
69	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
74	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.00	0.00
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-812	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-814	TONER CARTRIDGE, HP CE540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-818	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-821	TONER CARTRIDGE, HP CE276A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-943	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-824	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.00	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-944	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-825	TONER CARTRIDGE, HP CE300A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.00	0.00
91	44103103-HP-826	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
94	44103103-HP-926	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-827	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-927	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-828	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HP-828	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-852	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,678.72	0.00
102	44103103-HP-853	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	2	0	2	10,493.60	0	0	0	0	0.00	2	0	0	2	10,493.60	0	0	0	0	0.00	4	5,246.80	20,987.20
103	44103103-HP-855	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M4025	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-851	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,399.52	0.00
105	44103103-HP-856	TONER CARTRIDGE, HP CF281A (HP91A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-857	TONER CARTRIDGE, HP CF283A (HP93A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HP-851	TONER CARTRIDGE, HP CF283XC (HP93X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-858	TONER CARTRIDGE, HP CF287A (HP97), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HP-852	TONER CARTRIDGE, HP CF252XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 Sep 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,030.40	0.00		
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
118	44103103-HP-B62	TONER CARTRIDGE, HP CF403A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,099.20	0.00		
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,900.00	0.00		
123	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,848.40	0.00		
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
125	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00		
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
127	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00		
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
129	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00		
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,744.00	0.00		
131	44103103-HP-B48	TONER CARTRIDGE, HP Q2553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,680.00	0.00		
132	44103103-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,116.80	0.00		
133	44103103-SA-806	TONER CARTRIDGE, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,484.00	0.00		
134	44103103-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,680.44	0.00		
135	44103103-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,454.40	0.00		
136	44103103-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,380.00	0.00		
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,289.52	0.00		
138	44103103-SA-821	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,304.48	0.00		
139	44103103-SA-818	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,956.16	0.00		
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,442.80	0.00		
141	44103103-SA-812	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,321.14	0.00		
142	44103103-SA-805	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,533.36	0.00		
143	44103103-SA-810	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,066.40	0.00		
<b>SOFTWARE</b>																											
1	43231513-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SPT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233901-SPT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SPT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SPT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT								
13	43232905-SPT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
14	43233004-SPT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
15	43233205-SPT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
16	43233405-SPT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																														
	Bond Paper A4, 524	ream	75			75	30,000.00						0	0.00	75										0	0.00	150	400.00	60,000.00	
	Bond Paper Legal, 524	ream	50			50	20,000.00						0	0.00	50											0	0.00	100	400.00	40,000.00
	Bond Paper Short, 524	ream	25			25	9,875.00						0	0.00	25											0	0.00	50	395.00	19,750.00
	Battery Energizer size C	pk	40			40	8,000.00						0	0.00	40											0	0.00	80	200.00	16,000.00
	Ballpoint pen black, 12 pcs/bx	bx	30			30	3,600.00						0	0.00	30											0	0.00	60	120.00	7,200.00
	Pencil Mongol #2, 12pcs/box	bx	40			40	6,000.00						0	0.00	40											0	0.00	80	150.00	12,000.00
	Double Sided Tape	pc	50			50	5,000.00						0	0.00	50											0	0.00	100	100.00	10,000.00
	HPGT 51 Black	tbl	5			5	2,300.00						0	0.00	5											0	0.00	10	460.00	4,600.00
	HPGT 52 Cyan	tbl	5			5	2,300.00						0	0.00	5											0	0.00	10	460.00	4,600.00
	HPGT 52 Yellow	tbl	5			5	2,300.00						0	0.00	5											0	0.00	10	460.00	4,600.00
	HPGT 52 Magenta	tbl	5			5	2,300.00						0	0.00	5											0	0.00	10	460.00	4,600.00
	HP Toner CF30A H553 Cyan	cart	2			2	7,200.00						0	0.00	1											0	0.00	3	3,600.00	10,800.00
	HP Toner CF30A H553 Black	cart	2			2	7,200.00						0	0.00	1											0	0.00	3	3,600.00	10,800.00
	HP Toner CF30A H553 Cyan	cart	2			2	7,200.00						0	0.00	1											0	0.00	3	3,600.00	10,800.00
	HP Toner CF30A H553 Cyan	cart	2			2	7,200.00						0	0.00	1											0	0.00	3	3,600.00	10,800.00
	HP Laser Jet B3 A	cart	2			2	10,600.00						0	0.00	2											0	0.00	4	5,300.00	21,200.00
	EPSON INK 001 Black	tbl	40			40	22,000.00						0	0.00	35											0	0.00	75	550.00	41,250.00
	EPSON INK 001 Cyan	tbl	40			40	22,000.00						0	0.00	35											0	0.00	75	550.00	41,250.00
	EPSON INK 001 Magenta	tbl	40			40	22,000.00						0	0.00	35											0	0.00	75	550.00	41,250.00
	EPSON INK 001 Yellow	tbl	40			40	22,000.00						0	0.00	35											0	0.00	75	550.00	41,250.00
	HP Ink Cartridge 955 XL (Black, Cyan, Magenta, Yellow)	set	2			2	18,000.00						0	0.00	2											0	0.00	4	3,000.00	36,000.00
	HP 602 Ink Advantage Black	cart	6			6	10,800.00						0	0.00	6											0	0.00	12	1,800.00	21,600.00
	HP 602 Ink Advantage Tri-color	cart	6			6	10,800.00						0	0.00	6											0	0.00	12	1,800.00	21,600.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00
							0	0.00					0	0.00												0	0.00	0	0.00	0.00































Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 01.01.2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
					0	0.00						0	0.00							0	0.00	0	0.00	0.00
<b>A. TOTAL</b>																						<b>P</b>		<b>881,319.58</b>
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																						<b>P</b>		<b>88,131.96</b>
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																						<b>P</b>		<b>-</b>
<b>D. GRAND TOTAL (A + B+ C)</b>																						<b>P</b>		<b>969,451.54</b>
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b>																								
In Figures and Words:																								

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			

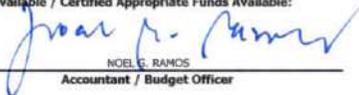
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
 ENMALYN B. LAPPAY  
 Property/Supply Officer

Date Prepared: 17 September 2022

Certified Funds Available / Certified Appropriate Funds Available:

  
 NOEL G. RAMOS  
 Accountant / Budget Officer

Approved by:

  
 VICENTE B. MALANO, Ph.D.  
 Head of Office/Agency